



Northbrooks Secondary School

Frequently Asked Questions (as of 20 Dec 2023)

1. Does my child/ward need to report on 20 Dec 2023 for registration?

Students do not need to report to their posted secondary schools upon receiving their Secondary 1 posting results. Students can refer to the school website to obtain information on reporting details, Secondary 1 booklist, and date/time for book and uniform sales.

Parents/guardians of the incoming Secondary 1 cohort who are on Parents Gateway (PG) will also receive the above information via PG on 20 Dec 2023 (PM).

2. What is the reporting time on the first day of school (2 Jan 2024) and the programmes for the day? What does my child/ward need to bring?

Parents/guardians will be informed of the form class allocation of their child/ward via PG on 29 Dec 2023. Students are encouraged to check their allocated form class before 2 Jan 2024.

The Secondary 1 students will be undergoing a series of orientation activities in their Form Class from 2 Jan to 5 Jan 2024. The detailed orientation programme will also be shared via PG on 20 Dec 2023.

3. Where can I find out about Sale of Textbooks and Uniforms?



You may refer to our school website for more information.

4. What should my child/ward expect on 2 Jan 2024?

The secondary 1 students will undergo a series of orientation activities in their Form Class from 2 Jan to 5 Jan 2024.

Students will be expected to report to school by 7.20 am on 2 Jan 2024 in half-uniform (PE t-shirt with school pants/skirt).

Student Councillors will be stationed to guide the incoming secondary 1 students to their Form Class from the foyer from 7 am onwards. Students are encouraged to check their Form Class allocation via PG from 29 Dec 2023 onwards.

5. What are the school hours like?



Reporting time for is 7.20 am and on Thursdays, students report to the classroom at 8.20 am. Thursday is a late-reporting day.

- ☐ However, for the first week of school, please refer to the Orientation Programme for school hours and reporting attire.

6. What is the school attire at Northbrooks Secondary School?



Students are expected to report to school in full school uniform on every Monday for flag-raising and morning assembly. The default attire is full school uniform. On 2 Jan, Secondary 1 students are to report in their PE T-shirt and school pants/skirts.

- ☐ Students are to wear all-black canvas shoes with laces and all-black socks.
On every Monday, students are to report in full school uniform with effect from 8 Jan 2024.
On Fridays, students are allowed to wear Polo-T shirt with school pants/skirts. ☐



7. What happens if I am unable to purchase the school uniform before 2 Jan 2024?



If your child/ward is unable to get a set of uniform or PE attire before school starts on 2 January 2024, your child should report in his/her primary school PE attire until he/she is able to purchase the uniform or PE attire.

8. How many sets of school uniform/PE attire should we purchase?

The number of sets of school uniform/PE attire which you will need to purchase is at your own discretion.

9. What is the school's Handphone Usage Policy?



Students are allowed to bring their mobile phones to school. However, students are to ensure that their mobile phone remains switched off and is not visible during curriculum time (including recess).

Students are allowed to use their mobile phones after school and only at Handphone Zones designated by the school. The Handphone Zones are the school canteen and the Champions' Lodge.

- ☐ Students are reminded to keep their personal belongings safe.

10. How are Posting Groups different from the N(T), N(A) and Express streams?

Posting Groups are only used for the purposes of admitting students into secondary schools and to guide the initial subject levels students offer at the start of Secondary 1.

Once in school, students will be organised in mixed form classes and will spend about a third of their curriculum time taking six Common Curriculum subjects together i.e, Art, Character and Citizenship Education (CCE), Design and Technology (D&T), Food and Consumer Education (FCE), Music and Physical Education (PE).

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11. What are the compulsory subjects in lower secondary level?

All students are required to offer the following subjects in lower secondary:

- English Language (EL)
- Mother Tongue Languages¹ (MTL)
- Humanities² (HUM)
- Mathematics (MA)
- Science (SCI)
- Common Curriculum Subjects (Art, CCE, D&T, FCE, Music, PE)

¹Eligible students may offer HMTL instead of MTL.

²G1 Humanities comprises Social Studies and Humanities Exposure Module (HEMs) in Geography, History and Literature in English. G2/G3 Humanities comprises three separate subjects in Geography, History and Literature in English.

12. What are the subjects being offered at More Demanding Levels?

At the start of Secondary 1, students will offer EL, MTL, HUM and SCI at the subject level determined by their PSLE Score. Students who offer most subjects at G1 or G2 are eligible to offer EL, MTL, MA and SCI at a more demanding level from the start of Secondary 1 if they have performed well in these subject at the PSLE.

Humanities subjects can only be offered at a more demanding level from Secondary 2.

School will inform students and parents of the student's eligibility to offer subjects at a more demanding level through the 'Offer Letter for Subject(s) at More Demanding Level'. Parents can submit acceptance of offers through Parents' Gateway (PG). Parents with no access to PG can collect these letters at the General Office during office hours. Parents can then reply digitally, e.g., take a photo of the signed form and email the school.

13. What do I need to do if my child is eligible to offer Higher Mother Tongue (HMT)?

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The school will send a letter of offer for Higher Mother Tongue via PG. To accept the offer, parents/guardians need to accept the offer via PG (Click 'YES'). Parents do not need to submit the form physically at the school/language centre.

14. My child is eligible to offer Higher Mother Tongue (HMT) but he/she has not received the letter of offer. What should we do?

If your child/ward meets the criteria for HMT but did not receive the letter of offer, please email us at northbrooks@moe.edu.sg.

- ☐ Please submit the acceptance of Higher Mother Tongue offer through PG by **27 December 2023, 5 pm.**

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15. Where would the Higher Mother Tongue lessons be conducted?

Please note that Higher Chinese Language lessons are held in school during curriculum time. Higher Malay Language lessons and Higher Tamil Language lessons are conducted at designated language centres (once a week) after curriculum hours (approximately 3 hours). More information will be given to your child/ward within the first two weeks of school.

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For lessons that are conducted at external venues (HML, HTL, AEP, MEP, 3rd Language), ample time will be given to students to ensure they are able to have their lunch and travel to the venues. Subject teachers will work with students to ensure they are supported for lessons that they miss.

16. What do I need to do if my child is exempted from Mother Tongue Languages

If your child has been exempted from Mother Tongue Languages in primary school or did not sit for Mother Tongue during PSLE, please email our HOD(Mother Tongue Languages) Ms Loh Mew Chew at Loh_Mew_Chew@schools.gov.sg by **27 December 2023, 5 pm** with relevant supporting details (e.g. exemption letter from CPDD).

17. What do I need to do if my child is offered Third Language?

A Letter of Offer will be sent to you via PG. Parents/guardians must then register online at MOELC (<https://www.moelc.moe.edu.sg/>) to accept the offer. There is no need to report to a language centre.

18. I would like to understand more about the CCA structure. Where can I get the information?

For more information and clarification on CCA, we encourage parents to attend the Parents' Seminar on 5 Jan 2024. Alternatively, you could visit the school website to find out more.

19. Non-medical appeal for transfer to Northbrooks Secondary School

The period for non-medical appeals will be opened from 20 Dec 9 am to 22 Dec 5 pm.

Please complete the online form found under

[Section 2>Administrative Matters>Step 2f: Medical Appeal Exercises and Transfer Cases](#)

Schools will not disclose reasons for selection / non-selection of students.

Students should still report to the posted secondary school on 2 January 2024.

School will need time to process the appeals and the outcome may be available only from mid-January. While school has the discretion to consider appeal requests, it may not be able to accept appeals due to limited vacancies.

20. Medical Appeal Exercise

Students with serious medical conditions (e.g. chronic heart condition) or severe physical impairments may apply for a transfer as part of the Medical Appeal Exercise (MAE). Applicants will need to provide documentation from a certified medical professional in order to apply. Applications must be made in person at Northbrooks Secondary School by 21 December 2023, from 8.30 am to 12 pm. No applications will be accepted beyond this timeframe.

21. Can my child/ward still use his Primary School EZ-Link card?

Your child/ward can continue to use his Primary School EZ-Link card till the new card is issued. Those purchasing concession passes will need to purchase the concession pass for secondary school students.

23. MOE FAS Enquiries

For students who are already on the MOE FAS in their primary schools

- (a) Bring the following documents on the day students are scheduled (PG 1 and PG 2 on 21 Dec and PG 3 on 22 Dec) to get their books/PE Attire/school uniform at **Northbrooks Secondary School Learning Network Room**:

- i. FAS Approval Letter issued by the student's primary school
- ii. The student's Ez-Link Card
- iii. [Secondary 1 booklist](#)

- (b) A FAS Approval Letter will be issued from Northbrooks Secondary School
Bring the letter to the MOE FAS Counter at the school canteen to collect books/PE Attire/school uniform

For students who wish to apply for MOE FAS

To apply for MOE FAS, please click [e-MOE FAS Form](#) or download the softcopy [here](#). Bring the completed form and all the required supporting documents indicated in the form to Northbrooks Secondary School. Applications should be submitted in person by **27 Dec 2023**.

When the MOE FAS application is successful, the school will contact parents and students to collect the FAS Approval Letter from the General Office. They would then need to:

- (a) Bring the following documents to the school **General Office**:

- i. The student's Ez-Link Card

ii. Secondary 1 booklist

(b) A FAS Approval Letter will be issued from the school

Bring the letter to the MOE FAS Counter at the school canteen to collect books/PE Attire/school uniform