



## Northbrooks Secondary School

### Frequently Asked Questions (correct as of 20 Dec 2022)

#### 1. Does my child/ward need to report on 21 Dec for registration?

Students do not need to report to their posted secondary schools upon receiving their S1 posting results. Students should refer to their posted schools' websites for more information such as the reporting details, booklist, and purchase of books and uniforms.

Parents of the incoming S1 cohort who are on Parents Gateway (PG) will also receive instructions from their posted schools from the afternoon the S1 posting results are released.

#### 2. School Hours

- ☐ Reporting time for is 7.20 a.m. and on Thursdays, students report to the classroom at 8.20 a.m.
- ☐ However, for the first week of school, please refer to the Orientation Schedule for school hours and reporting attire.

#### 3. Class allocation

- ☐ Students will be placed in mixed form classes where there will be a set of common curriculum subjects: Art, Design and Technology, Food and Consumer Education and Music
- ☐ Parents will be able to check their child's/ward's class via Parents Gateway (PG) **by 30 December 2022**

#### 4. What is the reporting time on 3 Jan and the programmes that follow?

Students report by 7.20 am. They will proceed to the Foyer to check their class and then escort by student councillors to the hall. The orientation programme will begin on 3 Jan and end on 6 Jan. From 9 Jan onwards, they will bring books based on the timetable.

They can refer to the school website for information on what to bring on the first day.

#### 5. Sale of Textbooks and Uniforms

- ☐ You may refer to our school website for more information.

#### 6. Attire-Related Queries

- ☐ The default attire is full school uniform. On the first day of school, Secondary 1 students are to report in their PE T-shirt and school pants/skirts.
- ☐ Students are to wear black shoes and black socks.  
On Fridays, students are allowed to wear Polo-T shirt with school pants/skirts. ☐
- ☐ If you are unable to get a set of uniform before school starts on 3 January 2023, your child should report in his/her primary school uniform until he/she is able to purchase the uniform.
- ☐ The number of sets of uniforms which you will need to purchase is at your own discretion.

### 7. Can my child/ward still use his Primary School EZ-Link card?

Your child/ward can continue to use his Primary School EZ-Link card till the new card is issued. Those purchasing concession passes will need to purchase the concession pass for secondary school students.

### 8. Subject Based Banding (SBB)

- ☐ You would have received a letter of offer via PG application **by 22 December, 9 a.m.** If your child meets the criteria for SBB but did not receive the letter of offer, please email us at northbrooks@moe.edu.sg.
- ☐ Please submit the choice of SBB via PG application **by 27 December 2022, 5 p.m.**
- ☐ SBB is only offered to students in the NA and NT stream.
- ☐ You can refer to our SBB page for more information.

### 9. Higher Mother Tongue (HMT)

- ☐ You would have received a letter of offer via PG application. If your child meets the criteria for HMT but did not receive the letter of offer, please email us at northbrooks@moe.edu.sg.
- ☐ Please submit the acceptance of Higher Mother Tongue offer through PG application **by 27 December 2022, 5 p.m.**
- ☐ Higher Chinese lessons are held in school during curriculum time. Higher Malay lessons and Higher Tamil lessons are conducted at designated language centres (once a week) after curriculum hours (approximately 3 hours). More information will be given to your child within the first two weeks of school.
- ☐ To accept the Higher Mother Tongue offer by MOE, parents need to just accept offer via Parents Gateway (Click 'YES'). Parents do not need to submit the form physically at the language centre.
- ☐ **For lessons that are conducted at external venues (HML, HTL, AEP, MEP, 3rd Language)**, ample time will be given to students to ensure they are able to have their lunch and travel to the venues. Subject teachers will work with students to ensure they are supported for lessons that they miss.

### 10. Mother Tongue Languages

If your child has been exempted from Mother Tongue Languages in primary school or did not sit for Mother Tongue during PSLE, please email our HOD(Mother Tongue Languages) Ms Loh Mew Chew at Loh\_Mew\_Chew@schools.gov.sg **by 27 December 2022, 5 p.m.** with relevant supporting details (e.g. exemption letter from CPDD).

### 11. Third Language Offer

A Letter of Offer will be sent to you via Parents Gateway. Parents must then register online at MOELC (<https://www.moelc.moe.edu.sg/>) to accept the offer. There is no need to report to a language centre.

### 12. CCA-related questions

- ☐ For more information, you may wish to visit the school on CCA display day on 6 Jan.

### 13. Use of Lockers

**Please refer to the school website on the rental of lockers.**

- ☐ There is no need to purchase an additional lock as each locker is equipped with a number lock which students will need to set at the start of the year.
- ☐ Students are encouraged to practise discretion and not share their lock pin with other students for the safety of their personal possessions. Books and files should be removed before the semestral holidays in June and November.

### 14. Handphone Usage Policy

- ☐ Students are allowed to bring their mobile phones to school. However, students are not allowed to use their phones during curriculum hours i.e. during lessons, recess and lunch breaks.
- ☐ Students can use their mobile phones during before/after school.
- ☐ Students are reminded to keep their personal belongings safe.

If there are further questions, please drop us an email at [northbrooks@moe.edu.sg](mailto:northbrooks@moe.edu.sg) or call our General Office at 67524311.

### 15. Non-medical appeal for transfer to Northbrooks Secondary School

The period for non-medical appeals will be opened from 21 Dec 9 am to 27 Dec 12 pm.

Please complete the online form found under

Section 2>Administrative Matters>Step 2g:Medical Appeal Exercises and Transfer Cases

Schools will not disclose reasons for selection / non-selection of students.

Students should still report to the posted secondary school on 3 January 2023.

The application is deemed to be unsuccessful if you do not hear from the school by 3 January 2023.

### 16. Medical Appeal Exercise

Students with serious medical conditions (e.g. chronic heart condition) or severe physical impairments may apply for a transfer as part of the Medical Appeal Exercise (MAE).

Applicants will need to provide documentation from a certified medical professional in order to apply. Applications must be made in person at Northbrooks Secondary School on 22 December 2022, from 8.30am to 12pm. No applications will be accepted beyond this timeframe.

### 17. MOE FAS Enquiries

For students who were already on the MOE FAS scheme in Primary School)

For the collection of books/PE Attire/uniform, please bring the following according to the schedule on the school webpage

- FAS Approval Letter issued by your child's primary school
- Your child's Ezlink Card for verification
- Secondary 1 booklist (Please print a copy)

Proceed to venue: Learning Network to get an approval letter from Northbrooks Sec School.  
Bring the approval letter to school bookshop – MOE FAS Verification Counter

For new applications for MOE FAS

1. Download the MOE FAS application form, and email the completed application form and all required supporting documents to the school at [northbrooks@moe.edu.sg](mailto:northbrooks@moe.edu.sg). Applications should be submitted by 27 Dec 2022.
2. Once the MOE FAS application is successful, an approval letter will be issued via Parents Gateway. You may collect your books and school uniform once you have received the letter.

For the collection of books and school uniforms, parents are to bring the following to the school.

- FAS Approval Letter
- Your child's Ezlink Card for verification
- Secondary 1 booklist (Pls print a copy)

**18. What is RIASEC survey? Why must my child/ward complete the survey?**

The RIASEC Profiling Tool or The Holland Code refers to John Holland's six personality types: Realistic (R), Investigative (I), Artistic (A), Social (S), Enterprising (E) and Conventional (C)

By taking part in the survey, it allows us to better understand your child's personality, strengths, and work values to help us identify suitable pathways and to work with them towards reaching these pathways.